

Knowledge — K6.1

Understands the applicability of business principals such as managing change, business finances and project management.

Q1: Explain what managing change means for a business. Give an example of a change your organisation has made recently.

Response:

6 Mar 2026

From my experience in the business support team, this means that I need to show I understands the applicability of business principals such as managing change, business finances and project management. At Harbour Facilities Ltd a good example is the work I do supporting the team every week: I follow the agreed process, I check my work before it goes out and I ask my line manager when something is outside my authority. This has helped me see how my role connects to what the business is trying to achieve.

Assessor feedback:

8 Mar 2026

Good answer with a clear workplace example. Well done.

Marked complete

Q2: What is a budget and why is it important to stay within it?

Response:

7 Mar 2026

At work, this means that I need to show I understands the applicability of business principals such as managing change, business finances and project management. At Harbour Facilities Ltd a good example is the work I do supporting the team every week: I follow the agreed process, I check my work before it goes out and I ask my line manager when something is outside my authority. This has helped me see how my role connects to what the business is trying to achieve.

Assessor feedback:

8 Mar 2026

Great level of detail here, and you have linked it back to your organisation's goals.

Marked complete